**BEECH HOUSE SURGERY**

**Patient Participation Group**

**Minutes of meeting Wednesday 23rd January 2023 6.30pm at the Surgery**

**Present:**

Claire Saunders- Practice Business Manager

Dr Ian Marfell

Sarah Blood- Joint Chair

Susan Kitching

Karen Collyer

Grace Houldershaw

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| **Detail** | **Action by** |
| 1. SM welcomed all members to the meeting.   Particular welcome to Debra Roberts as a new member of PPG   1. Apologies:   Diane Smith. Diane has tendered her resignation from the PPG as she is finding it increasingly difficult to attend meetings due to work commitments. Thanks from the PPG for all her support as a PPG member has been passed on.  Jean Carter  David Spencer  Rose Thewsey  Debra Roberts  Fiona Green       1. Minutes of the last meeting were agreed.   Matters arising   * Tombola raised £84 for PPG funds. CS thanked all PPG members who volunteered their time and prizes for the tombola.   It was agreed to hold a similar event in the Summer with more notice. May need to review charges.   * Book Sale. The books and DVDs are selling well and £30 has been raised so far. This will continue to be advertised on Social Media. * Logo of tree for wall in waiting room. JC is sourcing a logo from a friend who is an artist. * CS will update the PPG Constitution with the changes agreed at the last meeting. CS will email to all PPG members. * May look at a FB PPG group.  1. Practice Update   CS presented bullet points from Practice Newsletter/GP Update. This is attached to minutes.   * Discussion about missed appointments- CS is advertising this figure in practice and on Social Media. * CS explained how GP funding per patient works. * CS explained the role of Sophie Bygate- new Advanced Nurse Practitioner * New Advanced Clinical Practitioner Role- a Paramedic(Jasmine)who will be shared across the 3 practices in Knaresborough funded by YHN. Allocation based on list size. BH will have one day a week of this service. Practitioner will work mainly with see on the day patients. Role is co-ordinating all the allied health care staff for individual patients who may not be needing GP Clinical input. 3 current members of staff interested. 30 hours per week.        * KC asked re Dementia support for Practice. CS hoping to get Dementia Forward back into practice. Dementia reviews carried out by Wendy Paul(HCA) and Sister Debs Garside. * May look at a further evening presentation with Dementia Forward. * Health reviews are being combined for patients in their Birthday month to avoid having to have multiple reviews through the year. * Surgery about to restart Spirometry. * Unlikely to continue with ear syringing as not clinically beneficial.  1. PPN virtual meeting 24/1/2003   SB attended meeting but didn’t stay until the end. Some useful information about restructuring but aims are all the same. North Yorkshire does have a very diverse demographic.  Our PPG is a strong supportive group and has been set up to support our surgery- SB felt she didn’t gain any information that would be particularly helpful for the PPG. Minutes will be circulated when available.  NAPP – National Association of Patients Partners holding virtual AGM on Saturday 27th.  All Practices have to have a PPG. A requirement from CQC.   1. AOB   No other items of business.   1. Date of next meeting   Wednesday 26th April 6.30pm at the surgery. | **CS**  **CS** |
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